



# MAINTENANCE ASSESSMENT QUESTIONNAIRE

First, select the options (on the right) which describe your processes and resources most accurately and then click the link indicated by your **Total** (below) ►



## Total:

If your **Total** falls between these values

**0-20**

**CLICK HERE  
or scroll to  
page 2**

**20-30**

**CLICK HERE  
or scroll to  
page 2**

**30+**

**CLICK HERE  
or scroll to  
page 2**



### 1. Use of LoTo and assessment

Do you use a lockout system or plan in your maintenance process and did you assess it?

- ▶ We don't use lockout in our maintenance process.....
- ▶ We use lockout but hadn't considered an assessment.....
- ▶ We know we should.....
- ▶ We use lockout tagout in our processes and assess it!.....



### 2. LoTo procedure

If you use lockout tagout do you have written procedures for all machinery?

- ▶ We don't use lockout in our maintenance process.....
- ▶ Yes, but only for some machinery.....
- ▶ Yes, we have written procedures for all machines.....
- ▶ Yes, and all of our procedures are stored in a LoTo software.....



### 3. LoTo procedure writing

Who does the writing of lockout procedures?

- ▶ We don't use lockout in our maintenance process.....
- ▶ We did not started with documentation as it is very time consuming.....
- ▶ We do this from time to time by ourselves but only for some of the machines.....
- ▶ We do this by ourselves for all machines.....



### 4. LoTo equipment

Do you have enough and sufficient lockout tools and devices?

- ▶ We don't use lockout in our maintenance process.....
- ▶ We have the right items but not enough, also poor organisation and storage.....
- ▶ We have right items they are partially stored correctly.....
- ▶ We have the right items and everything is organised and stored correctly.....

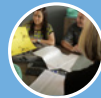
Please select



### 5. Use of sorbents

Do you use sorbents to prevent the leaking of liquids?

- ▶ We don't use sorbents during our maintenance process.....
- ▶ Yes, we use cloth and / or granular to absorb liquids.....
- ▶ Yes, we use high absorption mats and socs to absorb industrial liquids.....



### 6. Assessment of sorbents

Do you assess the use of sorbents?

- ▶ We don't use sorbents.....
- ▶ We use sorbents but hadn't considered any assessment.....
- ▶ We know we should.....
- ▶ We use sorbents and we assess it.....



### 7. Spill response plan

Do you have spill response plan?

- ▶ Yes, we have a written procedure and all our personnel are trained.....
- ▶ Yes, we have an up to date, written procedure.....
- ▶ We have a procedure but it hasn't been updated for a while.....
- ▶ No, we don't have a procedure.....



### 8. Quick spill response

Do you have spill kits throughout your facility?

- ▶ We have well indicated strategically placed mobile spill kits near personnel.....
- ▶ We have some spill kits around the facility.....
- ▶ We have spill kits in our maintenance department.....
- ▶ We have no spill kits.....

Please select



### 9. Use of risk indication

Do you indicate and update safety warnings for all machinery and areas?

- ▶ We don't use safety signage during our maintenance process.....
- ▶ Yes, but only for some machinery and areas.....
- ▶ Yes, we have safety signage for all machines & areas in place.....
- ▶ Yes, we actively update safety signage for all machines & areas in place.....



### 10. Use of 5S/LEAN

Do you apply principles of 5S or LEAN in your operations?

- ▶ We don't use 5S or LEAN.....
- ▶ Yes, but only for some machinery and areas only.....
- ▶ Yes, we apply 5S/LEAN visuals with all machines & areas.....
- ▶ Yes, we actively update 5S/LEAN visuals for all machines & areas.....



### 11. Assessment of visuals

Do ALL your safety/instructional visuals conform with company/industry standards. Are they complete, accurate, consistent & standardised?

- ▶ We don't apply these principles.....
- ▶ Yes, but only partially.....
- ▶ Yes, they are.....
- ▶ Yes, they are and we proactively maintain & update them.....



### 12. Maintenance/process audit

Do you perform regular inspections/audit of your maintenance process, personnel and documentations?

- ▶ We doing maintenance only if is necessary.....
- ▶ We don't review our process on a regular basis.....
- ▶ We review our process but don't document the results.....
- ▶ We take a continuous improvement approach to our maintenance program.....

Please select



# ANSWER SCORE

## 0-20

### STARTER LEVEL

Your value for your current maintenance program is below the industry average. Without an established program, it will be difficult to keep the wheel running. You are open to change and improvement but don't know exactly where to start or what is needed.

## 20-30

### GOOD WITH POTENTIAL FOR OPTIMISATION

**Congratulations**, your score is within the industrial average. You have a good plan and have taken steps to review your maintenance program. With a few additional steps and optimisations you can make your maintenance processes best in class.

## 30+

### EXCELLENT

**Excellent.** You have built a best-in-class maintenance system. Your processes interlock efficiently and run smoothly. Now you can focus on continuous improvement and be inspired by experts.

**We help you keep critical production lines running with solid and highly efficient maintenance.**

Please send the completed form by e-mail to [emea\\_request\\_marcom@bradycorp.com](mailto:emea_request_marcom@bradycorp.com). We will get in touch with you. Based on your survey results, we will make recommendations and discuss options to improve your processes.